

## **Housekeeper- PT**

The primary purpose of this position is to perform day- to- day activities of the Housekeeping Department to assure that our facility is maintained in a clean, safe, and comfortable manner.

### **Responsibilities and Duties include but not limited to:**

- Ensure that work/cleaning schedules are followed as closely as practical.
- Empty and sanitize ashtrays daily.
- Clean/polish furnishings, fixtures, ledges, room heating/cooling units, etc., in resident rooms, recreational areas, etc. as instructed.
- Clean, wash, sanitize and/or polish bathroom fixtures.
- Clean windows/mirrors.
- Clean floors, to include sweeping, dusting, damp/wet mopping, stripping, waxing, buffing, disinfecting, etc.
- Clean carpets to include vacuuming, shampooing, deodorizing, and disinfecting.
- Clean walls and ceilings by washing, wiping, dusting, spot cleaning, disinfecting, deodorizing.
- Discard waste/trash into proper containers and recline trash receptacle with plastic liner.

### **Specific requirements:**

- Must be able to read, write, speak, and understand the English language.
- Must be able to deal tactfully and work effectively with others.
- Consistently maintain a kind, caring, and respectful attitude towards residents, visitors, and staff.
- Must maintain the care and use of supplies, equipment, and maintain the appearance of housekeeping areas.
- Must be able to move intermittently throughout the day.